

# BOCC CONTRACT APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM3520-A1

**SECTION 1 - GENERAL INFORMATION**Requesting Department: JudicialContact Person: Michelle WatsonTelephone: (904) 548-4909Email: mmwatson@coj.net**SECTION 2 - VENDOR INFORMATION**Name: Visionworx LLC dba AVI systems (formally Visionworx dba CCS Presentation Systems)Address: 10393 Fortune PkwyCity: JacksonvilleState: FloridaZip Code: 32256Vendor's Administrator Name: Dan PhillipsTitle: Account ManagerTelephone: (904) 998-7227Email: dphillips@avisoutheast.com**SECTION 3 - VENDOR AUTHORIZED SIGNATORY**Authorized Signatory Name: John DoslerTitle: PresidentAuthorized Signatory Email: jdoster@avisoutheast.com**(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)****SECTION 4 - CONTRACT INFORMATION**Contract Name: Courtroom B Audiovisual System and Installation ServicesShort Description of Product(s)/Service(s) Being Requested: Audiovisual System and Installation Services**(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)**Procured Method: ☐ Quotes ☐ ITB ☐ RFP ☐ RFQ ☒ Piggyback ☐ Exemption ☐ Sole Source ☐ Single Source☐ Other: \_\_\_\_\_Amount of Initial Contract Term: \$115,046.49

Amount of Renewal Options (if applicable):

Year 1: \_\_\_\_\_

Year 2: \_\_\_\_\_

Year 3: \_\_\_\_\_

Year 4: \_\_\_\_\_

Total Amount of Contract (Initial Term + Renewal Options): \_\_\_\_\_

(Estimate if necessary)

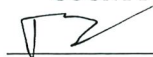
Account Number: 49172713-552640 CJ170Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other: \_\_\_\_\_County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager**(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)****SECTION 5 - INSURANCE**Insurance Category: ☐ Category L ☒ Category M ☐ Category H ☐ Other: \_\_\_\_\_Risk Manager Initials: MP**SECTION 6 - AMENDMENT INFORMATION**Contract Tracking No: CM3520Amendment No: 1Type of Amendment: ☐ Renewal ☐ Time Extension with Increase ☒ Time Only Extension ☐ Additional Scope☐ Supplemental Agreement ☒ Other: Name ChangeContract Amount with Previous Amendments: \$ 115,046.49Amount of this Amendment: \$ 0.00New Contract Amount including this Amendment: \$ 115,046.49

Account Code Change From: \_\_\_\_\_

To: \_\_\_\_\_

County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager**(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)****APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY**1. Steven Fahlgren 3/26/2025  
Department Head/Contract Manager Date3. Nanase Belmont 3/27/2025  
Procurement Date

(Signature required only if procurement related)

2. Chris Lacambra 3/27/2025  
Office of Mgmt. & Budget Date4. Denise C. May, Esq., BCS 4/2/2025  
County Attorney Date**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**

County Manager

4/2/2025

Date

CM 3520 A-1

**FIRST AMENDMENT TO CONTRACT FOR COURTROOM B AUDIOVISUAL  
SYSTEM AND INSTALLATION SERVICES**

**THIS FIRST AMENDMENT TO THE CONTRACT FOR COURTROOM B AUDIOVISUAL SYSTEM AND INSTALLATION SERVICES** (hereinafter "Amendment") is made by and between the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida (hereinafter the "County"), and Visionworx, LLC dba AVI Systems, a business having its primary business location at 10393 Fortune Pkwy, Jacksonville, FL 32256 (hereinafter the "Vendor").

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into a Contract with Visionworx, LLC for Courtroom B Audiovisual System And Installation Services dated November 15, 2023 (hereinafter "Contract"); and

**WHEREAS**, on or about November 11, 2024 the County received notification of the Vendor's name change to Visionworx, LLC dba AVI Systems; and

**WHEREAS**, the Parties now desire to recognize the assignment and assumption of all rights and obligations under the Contract by Visionworx, LLC dba AVI Systems; and

**WHEREAS** the Parties further desire to amend the Contract terms and conditions subject to the provisions contained herein.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** The above recitals are true and correct and are incorporated herein, in their entirety, by this reference. The Parties acknowledge that Visionworx, LLC dba AVI Systems has been assigned the Contract and has assumed all rights and obligations thereunder.

**SECTION 2.** Section 4. of the Contract is hereby amended to extend the term of the Contract for an additional five (5) months and the Contract shall now terminate on April 15, 2025.

**SECTION 3.** Upon execution of this Amendment, and in accordance with Section 787.06, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or a representative of the Vendor under penalty of perjury attesting that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

**SECTION 4.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

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**IN WITNESS WHEREOF**, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**THE COUNTY**

**NASSAU COUNTY**

Signature:  \_\_\_\_\_

Print Name: Taco E. Pope, AICP, ICMA-CM

Title: Designee

Date: 4/2/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

*Denise C. May, Esq., BCS*

\_\_\_\_\_  
**DENISE C. MAY, County Attorney**

**VISIONWORX, LLC DBA AVI SYSTEMS**

Signature: John Doster

By: John Doster

Title: President

Date: 3/31/2025





## Certificate Of Completion

Envelope Id: 6F3FC0BB-1A77-4CBD-92C6-06B25C7EA3D3 Status: Completed  
Subject: Contract No.: CM3520 A-1 Vendor Name: Visionworx dba AVI Systems \$\_\_\_\_ Description: Amendment  
Source Envelope:  
Document Pages: 3 Signatures: 8 Envelope Originator:  
Certificate Pages: 6 Initials: 3 Michelle Watson  
AutoNav: Enabled mmwatson@coj.net  
Envelopeld Stamping: Enabled IP Address: 205.173.38.5  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

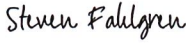
## Record Tracking

Status: Original Holder: Michelle Watson Location: DocuSign  
3/25/2025 4:26:26 PM mmwatson@coj.net

## Signer Events

### Signature

### Timestamp

Steven Fahlgren  
sfahlgren@coj.net  
Security Level: Email, Account Authentication  
(None)  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 205.173.38.5  
Sent: 3/25/2025 4:56:45 PM  
Viewed: 3/26/2025 3:24:09 PM  
Signed: 3/26/2025 3:24:36 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 3/26/2025 3:24:09 PM  
ID: 8e15d7b4-ec07-4d55-8334-e9e719cde0b2

Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 3/26/2025 3:24:37 PM  
Viewed: 3/27/2025 8:48:07 AM  
Signed: 3/27/2025 8:49:31 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

chris lacambra  
clacambra@nassaucountyfl.com  
OMB Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 3/27/2025 8:49:33 AM  
Viewed: 3/27/2025 12:24:30 PM  
Signed: 3/27/2025 12:27:46 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

Michelle Proctor  
mproctor@nassaucountyfl.com  
Risk Manager  
Security Level: Email, Account Authentication  
(None)  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26  
Sent: 3/27/2025 12:27:47 PM  
Viewed: 3/27/2025 1:02:07 PM  
Signed: 3/27/2025 1:02:26 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

| Signer Events                                                                                                                                                                                                                              | Signature                                                                                                                                                                                    | Timestamp                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Lanaee Gilmore<br>lgilmore@nassaucountyfl.com<br>Procurement Director<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None)<br><br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign  | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                           | Sent: 3/27/2025 1:02:28 PM<br>Viewed: 3/27/2025 2:44:57 PM<br>Signed: 3/27/2025 3:09:28 PM                                   |
| John Doster<br>JDoster@avisoutheast.com<br>Security Level: Email, Account Authentication (None)<br><br><b>Electronic Record and Signature Disclosure:</b><br>Accepted: 3/31/2025 12:42:03 PM<br>ID: 25332702-7ae5-4653-baed-e6a5ec2a15a5   | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 12.11.188.82                            | Sent: 3/27/2025 3:09:30 PM<br>Resent: 3/31/2025 11:44:59 AM<br>Viewed: 3/31/2025 12:42:03 PM<br>Signed: 3/31/2025 1:10:30 PM |
| Abigail Jorandby<br>ajorandby@nassaucountyfl.com<br>Deputy County Attorney<br>Nassau BOCC<br>Security Level: Email, Account Authentication (None)<br><br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign    | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 50.238.237.26                           | Sent: 3/31/2025 1:10:32 PM<br>Viewed: 4/2/2025 1:19:49 PM<br>Signed: 4/2/2025 1:20:15 PM                                     |
| Denise C. May, Esq., BCS<br>dmay@nassaucountyfl.com<br>County Attorney<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None)<br><br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 174.239.81.238<br>Signed using mobile | Sent: 4/2/2025 1:20:16 PM<br>Viewed: 4/2/2025 1:32:23 PM<br>Signed: 4/2/2025 1:32:45 PM                                      |
| Taco Pope, AICP<br>tpope@nassaucountyfl.com<br>County Manager<br>Nassau County BOCC<br>Security Level: Email, Account Authentication (None)<br><br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign          | <br><br>Signature Adoption: Drawn on Device<br>Using IP Address: 50.238.237.26                            | Sent: 4/2/2025 1:32:47 PM<br>Viewed: 4/2/2025 1:36:18 PM<br>Signed: 4/2/2025 1:36:23 PM                                      |
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| Editor Delivery Events                                                                                                                                                                                                                     | Status                                                                                                                                                                                       | Timestamp                                                                                                                    |
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| Certified Delivery Events                                                                                                                                                                                                                  | Status                                                                                                                                                                                       | Timestamp                                                                                                                    |

| Carbon Copy Events                                                                                                                                                                     | Status           | Timestamp                                                |
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| Clerk Services<br>BOCCClerkServices@nassauclerk.com<br>Security Level: Email, Account Authentication (None)<br>Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign | COPIED           | Sent: 4/2/2025 1:36:25 PM<br>Viewed: 4/2/2025 3:46:21 PM |
| Procurement<br>procurement@nassaucountyfl.com<br>Security Level: Email, Account Authentication (None)<br>Electronic Record and Signature Disclosure:<br>Not Offered via DocuSign       | COPIED           | Sent: 4/2/2025 1:36:26 PM<br>Viewed: 4/3/2025 3:19:56 PM |
| Witness Events                                                                                                                                                                         | Signature        | Timestamp                                                |
| Notary Events                                                                                                                                                                          | Signature        | Timestamp                                                |
| Envelope Summary Events                                                                                                                                                                | Status           | Timestamps                                               |
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| Envelope Updated                                                                                                                                                                       | Security Checked | 3/27/2025 3:04:23 PM                                     |
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| Certified Delivered                                                                                                                                                                    | Security Checked | 4/2/2025 1:36:18 PM                                      |
| Signing Complete                                                                                                                                                                       | Security Checked | 4/2/2025 1:36:23 PM                                      |
| Completed                                                                                                                                                                              | Security Checked | 4/2/2025 1:36:26 PM                                      |
| Payment Events                                                                                                                                                                         | Status           | Timestamps                                               |
| Electronic Record and Signature Disclosure                                                                                                                                             |                  |                                                          |



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### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

**To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

